

AVIK DAS

SUPPLY CHAIN MANAGEMENT

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Leveraging **14+ years** of experience in advancing supply chain efficiency & strategic logistics management., proven expertise in fleet & transport optimization and streamlining distribution networks; targeting assignments in Supply Chain Management (Warehouse, Logistics & Inventory Management) preferably in West Bengal/PAN India.

Profile Summary

- Currently serving as Lead Warehouse, Store, Logistics & Admin
- Industry exposure entails in the dynamic landscape of the supplying electrical and electronic safety components and solutions for railway, renewable energy, DC grid, and other high-power industrial systems to global railways industries.
- Drove logistics operations encompassing **transport planning, vehicle scheduling, and logistics optimization** for timely deliveries.
- Led **strategic planning for shipments**, managed day-to-day relationships with vendors, customers, transporters, shipping lines & freight forwarders from placement of order to delivery of shipment, ensured **timely & efficient product movements** and achievement of service & quality norms for smooth flow of operations & supply of required materials.
- **Improved warehouse efficiency**, conducted **routine inspection** to ensure reconciliation of physical stock at the warehouse, established and maintained robust inventory control systems, preventing wastage, and ensuring adherence to minimum inventory levels.
- **Customer Centricity**: Evaluated customer demand and carried out modifications in plans, implemented a customer-focused approach, and provided prompt issue resolution.
- Achieved quarterly & annual targets, and consistently **delivered successful project outcomes** within specified timelines, while ensuring seamless coordination among cross-functional teams and contributing to overall operational excellence.
- Implemented **demand planning** strategies to drive order execution, contributed to inventory optimization & minimized holding expenses.
- Utilized **SAP ERP** for Sales & Distribution functions, including Purchase Orders, Sale Orders, and invoice processing, **optimized end-to-end supply chain operations**, and proposed innovative solutions for improved efficiency.

Core Competencies

Supply Chain Management

Fleet Management

Continuous Process Improvement

Customer Service Excellence

Inventory Control & Management

Logistics (Inbound/Outbound)

Demand Forecasting & Planning

Liaison & Coordination

Warehouse Management

Sales & Purchase Order Processing

Dispatch Monitoring

Team Management & Leadership

Work Experience

Sécheron Hasler (India) Private Ltd

April 2024 - Present

Lead Warehouse, Store, Logistics & Admin - (Bangalore)

Strategic Sourcing, Vendor Management, Materials Management, Inventory Control, Freight and Logistics Management, Process Improvement, MIS Management.

All incoming materials taking care process to warehouse location through MIKOS, Oracle, SAP & Kanban.

GRN checking through quality and process.

Developed and Negotiated for Out bound Logistics as part of B2C deployment First and Company) Planning via 3PL services.

Deployed complete logistics systems - IBL / Warehousing / Cell Storage /OBL /ECN management Packaging solutions from start up for all vendors.

Manage daily entering of incoming inventory including Finished goods, WIP, Raw materials and packaging components.

Implementing JIT (Just-In-Time) techniques, Min-Max system, FIFO (First in First out) and Kanban system with Poke yoke.

Coordination of all the activities which exist during production or manufacturing.

Stock monitoring updating of Raw material and finished goods.

Coordination with planning personnel & meeting production targets.

Responsible for export documentation/ Negotiation with the customer regarding transporting.

Responsible for export dispatch handling and coordinate with the exporter regarding material handling.

Planning of consumables and raw material as per the customer requirement, for smooth production.

Weekly report preparation and explain to GM in every week.

Driving a deeper customer engagement by ensuring operations excellence and process optimisationdelivering on the brand promise.

Materials issues as per Railway project basis.

Monthly warehouse audit.

Factory administration.

People Management, helping with hiring, onboarding, and offboarding, recording employee records, and administering benefits.

Facilitating communication between departments and teams, and ensuring information flows smoothly across the organization

Coordinate office activities and operations to secure efficiency and compliance to company policies.

Supervise administrative staff and divide responsibilities to ensure performance.

Growth Path

Sr. Executive > Supply Chain Regional Head

Key Result Areas

- Conducted thorough inventory analysis, reducing holding expenses, and minimizing wastage by maintaining optimal inventory levels.
- Developed and maintained materials in MSP Operation, ensuring smooth procurement and materials management functions.
- Monitored & presented routine trading activities through MIS reports, providing insights into logistics cost, warehouse space, & stock.
- Streamlined distribution networks for smooth product movement, ensuring constant availability.
- Efficiently managed logistics functions, transport solutions, and clearances, ensuring on-time delivery and transit norms adherence.
- Successfully achieved quarterly/annual sales targets through strategic planning and virtual stock movement management.
- Implemented cost-saving measures by optimizing shipments, route planning, and utilizing online ordering tools.
- Monitored and managed the fleet of vehicles and transporters and streamlined distribution networks to ensure smooth product movement, availability, and timely deliveries.
- Used SAP for various functions including generating DCs, Challans, and Gate Passes and preparing comprehensive physical stock reports monthly, detailing stock positions at customer locations.
- Processed IOL orders and meticulous stock-taking reports for MSP locations and customer consignment sites, verified and ensured billing for all used lenses, maintaining accuracy in financial transactions.
- Executed Inward and Outward entries in SAP, MIGO entry, inbound entry, consumption entry, materials release entry, and new materials code creation and maintained a daily register for comprehensive record-keeping.
- Utilized SAP functionalities for invoice processing, goods return, damage posting, and analysis of slow-moving & on-moving stock reports.
- Implemented effective stock movement strategies, bringing back lenses at customer sites after 180 days for a reissue, managed GST stock movement in SAP and ensured timely billing for all used lenses, prioritized near-expiry lenses, and prevented the presence of expired lenses at customer locations.
- Provided vital support to sales admins for stock availability, invoicing, DC, and deliveries.
- Presented monthly internal audit reports flawlessly, showcasing a commitment to accuracy and efficiency.
- Utilized online ordering tools for over 30% of orders, contributing to streamlined and efficient order processing.
- Managed collection/accounts reconciliation support, ensuring financial accuracy and compliance.
- Implemented proper route planning for deliveries, optimizing cost and ensuring timely shipments through delivery boys.

Metropolis Healthcare Ltd., Kolkata as a Purchase In-charge / SAP MM Module

Feb'14 – Apr'15

Nilkamal Limited, Kolkata as Depot Officer / In-charge

Dec'12 – Jan'14

Exodus Ispat Pvt. Ltd. (DURAKOLOR), Kolkata as Operation Executive

May'12 – Dec'12

Global Aqua Pvt. Ltd., Kolkata (KINLEY, Packaged drinking water) as Dispatch Executive

Oct'10 – Apr'12

Licenses & Certifications

- Pursuing PGDM in Logistics & Supply Chain Operation from MIT University.
- Diploma in Information Technology in Computer Application.
- Certificate in Hardware and Networking Courses.
- Supply Chain Foundations: Managing the Process – LinkedIn
- Inventory Management Foundations – LinkedIn
- Inventory Management Foundations - National Association of State Boards of Accountancy (NASBA)
- Supply Chain Fundamentals: Risk and Resilience – LinkedIn

Education

- 2006: B. Com (Hons.) from Calcutta University, Seth Anandram Jaipuria College - 55%

Personal Details

Date of Birth: 14th May, 1985
Languages Known: English, Hindi, Bengali
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