


## Refund Request Form – Excess Payment

Refund Request Form		Date of Application:
<b>Student's Details</b>		
<b>Student Name:</b>	Rahul Girish Chinta	
<b>Lead / Reg. No:</b>	MIT202101548	
<b>Program Name:</b>	PGDM	
<b>Email ID:</b>	rahulchinta99@gmail.com	
<b>Contact No:</b>	8999231501	
<b>Payment Details</b>		
<b>Date of Payment:</b>	11/03/2022	
<b>Mode of Payment:</b>	Google Pay	
<b>Total Amount Paid:</b>	77,000	
<b>Payment done against:</b>	Online Payment	
<b>Case Description</b>		
<p>First I Choose PGDBA Course then after due to My Personal Reason, I Changed My Course From PGDBA to PGDM. So I Requesting for Excess Payment Refund. Excess Refund Amount is Rs 14000/- as per Student Support Team.</p> <p>Thank You</p> <p style="text-align: right;"><b>Signature:</b> </p>		

**Student is requested to sign the advisory note & send the refund request form along with attached copy of cancelled cheque.**

**ADVISORY NOTE**

**Below are Guidelines for excess payment refund request:**

- Verbal requests are not allowed.
- Mandatory to share the payment details (receipts)
- Excess amount will be refunded within 45 business working days.

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**Declaration/Undertaking**

I have taken admission with MIT School of Distance Education, Pune to pursue course PGDM for the academic year 2021-23. I have read and completely understood the excess payment refund guidelines mentioned above and I promise to abide with it. I am aware that any sort of non-abidance with these guidelines if occurs from my side, institute is competent & legal to take appropriate disciplinary action.

**Date: 22/07/2024**



**Place: Solapur**

**Student Signature**

**FOR OFFICE USE ONLY (To be filled by Institute)**

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**Prepared By**

**Approved By**

**Enrollment Executive**

**Director**

**Account Department Remarks:** \_\_\_\_\_

**Date:**

**Signature:**