

Date: 10-February-2024

To,
Mr. Sandeep Arvind Awachar,

Subject: Confirmation of admission (Confirm)

Welcome to MIT School of Distance Education!

Congratulations on your decision to enroll in our **Post Graduate Diploma in Management specialising in Operations Management**
Your Registration Number for your course enrolled is **MIT2023003102**

Please note always keep this registration number handy for all your calls and emails to enable to answer you immediately.

Distance Learning will require you to be self-motivated, and you may find that it takes more time and effort than a traditional face-to-face classroom, so please plan your study meticulously.

We are here to help and guide you. You can raise a service request through our dedicated student service portal <https://elibrary.mitsde.com/tms/> If you want to speak to our student success team, make a call back request at <https://elibrary.mitsde.com/callmeback.php>, after receiving your request our team will call you on provided number.

Please note that you are require to complete your pending documentation within 30 working days. If you are not able to submit the documents in stipulated time, sign a consent letter provided to you by our representative, and upload the scanned copy of it on admission portal.

In case we do not receive your documentation within 30 days, then your admission will stand cancelled, and the fees paid would be forfeited, so we request you to kindly keep us informed so that we can support you.

You can also access MITSDE Lab and Library for any portion. If that is your plan, you must produce your student ID card to assess the Lab and Library. Please note that no children/guests are allowed to accompany you

In the Provisional Status of Admission, we will book your admission and give you hard copy of the first semester books, however you will not be able to access the Learning Management System and fill the exam form.

The course is valid till **07 May 2026** including exams period. **Please note if you do not complete your course by this date, your course would stand cancelled.**

The schedules for the webinars and live class will be informed to you on your registered email address, please ensure to attend it. In case you are not able to attend then kindly go through the recording of the webinar session

If you are on campus, please feel free to step in and say hello. Our office hours will be posted on our home page.

Thanking you
Regards,



Prof. Suhrud Neurgaonkar
Dean – Academics