

<u>Refund Request Form – Excess Payment</u>

Refund Request Form	Date of Application: 11/12/2023			
Student's Details				
Student Name:	Siddhesh Anand Tilekar			
Lead / Reg. No:	MIT202102119			
Program Name:	PGDM Operation Management			
Email ID:	Siddheshtilekar9@gmail.com			
Contact No:	9172381342			
Payment Details				
Date of Payment:	10/12/2023			
Mode of Payment:	UPI (PhonePe)			
Total Amount Paid:	3000			
Payment done against:	Project Evaluation Fee			
Case Description				
	Signature:			

Student is requested to sign the advisory note & send the refund request form along with attached copy of cancelled cheque.



ADVISORY NOTE

Below are	Guidelines	for excess i	payment refund	request:

• Verbal requests are not allowed.

 Mandatory to share the payment det 	ails (receipts)
 Excess amount will be refunded with 	iin 45 business working days.
Decl	aration/Undertaking
<u>PGDM Operation Management</u> for the understood the excess payment refund g	f Distance Education, Pune to pursue course academic year 2021-23 I have read and completely uidelines mentioned above and I promise to abide with it. I with these guidelines if occurs from my side, institute is sciplinary action.
Date: 11/12/2023	iddhech ve ka v Student Signature
Place: Saswad	Student Signature
FOR OFFICE US	E ONLY (To be filled by Institute)
Prepared By	Approved By
Enrollment Executive	Director
Account Department Remarks:	
Date:	Signature: