

**ADMISSION CANCELLATION FORM**

To,  
The Director  
MIT SDE, Pune.

Respected Sir,

I have enrolled at MIT School of Distance Education, Pune for the programs commencing from dd-mm-yy.

My particulars are as follows:

**Name:** Dhananjay Pandurang Jadhav

**Registration ID:** MIT2023E00123. **Date of Admission:** 21/03/2024

**Course:** PGDM **Specialization:** Logistics Supply chain management

**Fee Paid:** 17000/- **Date of Payment:** 08/03/2024  
18/03/2024

**Communication address:** A/P Pundiwadi near kaman Tal palus Dist Sangli  
(With Pin code) Pin 416308

**Contact No.:** 9420255683 **Email id:** dhananjayjadhav8971@gmail.com

**Reason for cancellation:** Medical emergency need mony for operation

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**Advisory Note**

**Refund Policy on withdrawal / cancellation of Admission**

In case of cancellation of admission, MITSDE follows the below proposed rules of refund of fee under various heads:

- **Registration Fee**

Registration fee paid while confirming admission is non-refundable

- **Tuition Fee**

Any application for withdrawal within 15 days of admission confirmation may be considered for refund of tuition fee after deduction of,

1. Processing charges of Rs.1000/-
2. 25% of tuition fee in case books not returned back.

Tuition fee shall not be refunded once the course commences formally.

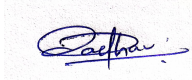
**Declaration**

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I request you to cancel my admission which needs to be sent within 15 working days from date of enrollment (which is 21 calendar days), to be eligible for a refund.

I am aware that the refund of the course fees paid by me till date will be as per the MITSDE policy. The % deductions will be done on the total course fee (not on actual fee or installment paid by the student)

I have read the instructions at the time of filling of the admission form.



Date of Application: **24/04/2024**

Student's Signature:

**FOR OFFICE USE ONLY (To be filled by Institute)**

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**Processed By**

**Reviewed By**

**Approved By**

**Section Officer**

**Registrar**

**Director**

**Dispatch Remarks:** \_\_\_\_\_