To

Student

Address

City

Subject: Regarding provisional admission in <course><specialization>

Dear Student,

Greetings from MIT School of Distance Education!!!

Referring to your admission in <course><specialization> dated <date>, as per our records,

The following documents are missing from your end.

1

2

3

4

You are requested to send it on the email id **enrollment@mitsde.com** as early as possible.

MITSDE will not validate your admission as **“Confirmed”** until it gets all the mandatory documents from your end, till then your admission status will be considered as “**Provisional”.**

**As a provisional student, you shall have the following privileges:**

1 You can access the learning management system (LMS)

2 You can attempt all the assignments in LMS

3 You will be eligible for the due exams as per the rules of MITSDE.

4 you will get support from all the departments like relationship managers, academic team, exam team and LMS team.

**You will not be eligible to get any grade sheet or certificates till you submit the necessary documents and you have to pay all the fees as per the schedule.**

You are requested to please read the following consent letter, print it, sign it and send it to MITSDE official postal address within 7 working days.

If you are **not signing the consent letter** or not submitting the mandatory documents then MITSDE will be forced to cancelyour admission **after 30 days.**

Look forward to a positive and quick response.

Thank you.

**Consent Letter**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, provisionally enrolled on the date\_\_\_\_\_\_\_\_\_\_\_\_for the course \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ specialization in \_\_\_\_\_\_\_\_ with MIT school of Distance education, agree with  the following terms and conditions.

1 I am aware that my admission status will be **“Provisional”**  until I submit the following documents. I hereby agree that I will provide the documents mentioned below, as per MITSDE requirement, within the period of 30 days calendar days, starting from the date of enrolment

A

B

C

D

2 I further agree and acknowledge that if the required documents are not submitted by me within the stipulated period of 30 days, MITSDE has the right to cancel my provisional admission.

3 I am aware that MITSDE will not issue any grade sheet or certificate till my admission status is “Confirmed”

4 I further agree to pay all my installments due during the provisional period as per the date of provisional admission.

5 I further agree that the MITSDE has all the right to cancel my admission without any refund of fee, paid by me during the provisional admission.

6 I further agree that my date of admission will be the date on which the MITSDE issues me the registration number after I have submitted all my documents and not the date on which I first made the payment.

7 If the cancellation is made by me or MITSDE, the MITSDE cancellation/refund policy will be applicable to me.

<Name and Reg id>

<Place>

<Date>