| C:\Users\admin\Desktop\Capture.PNG | **APPROVAL NOTE****(For Approval of Director)** |
| --- | --- |
| Date  | 07/06/2024 |
| Subject | **Nashik Education Expo**  |
| Required for | Amol Asaram Gosavi |
| Duration of Visit |  31st May To 2nd June 2024 |
| Purpose | 1. | For Exhibition  |
| Details of Expenses with Approximate Costing as per Entitlement for **1 People** |
| **Head** | **Date/ Place** | **From** | **To** | **Mode** | **Approx. Cost (INR)** |
| Travel | 31/05/2024 | Pune | Nashik | Bus |  950.00 |
| Food | Nashik | 31/05/2024 | 02/06/2023 | Hotel | 1941.00 |
| Travel | 02-06-2024 | Nashik | Pune | Bus | 950.00 |
| local Travel | 31/05/2024 | Home  | Bus Stand | Cab | 258 |
| local Travel | 02-06-2024 | Bus Stand | Home | Cab | 320 |
| local Conveyance | 31/05/2024 To 02-06-2024 | 200.00 |
| DA |  |  |
| **Total Amount** | **4619.00** |
| **Remarks of ED (if any)** |
|  |
| **Prepared by,** | **Reviewed by,** | **Approved by,** |
|  |  |  |
|  | Mr.Sachin Konde | **Dr.Suhrud Neurgaonkar** |
|  | Account Dept. | **Director** |