| C:\Users\admin\Desktop\Capture.PNG | | | | **APPROVAL NOTE**  **(For Approval of Director)** | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date | | 07/06/2024 | | | | | | | |
| Subject | | **Nashik Education Expo** | | | | | | | |
| Required for | | Amol Asaram Gosavi | | | | | | | |
| Duration of Visit | | 31st May To 2nd June 2024 | | | | | | | |
| Purpose | | 1. | For Exhibition | | | | | | |
| Details of Expenses with Approximate Costing as per Entitlement for **1 People** | | | | | | | | | |
| **Head** | **Date/ Place** | | | | | **From** | **To** | **Mode** | **Approx. Cost (INR)** |
| Travel | 31/05/2024 | | | | | Pune | Nashik | Bus | 950.00 |
| Food | Nashik | | | | | 31/05/2024 | 02/06/2023 | Hotel | 1941.00 |
| Travel | 02-06-2024 | | | | | Nashik | Pune | Bus | 950.00 |
| local Travel | 31/05/2024 | | | | | Home | Bus Stand | Cab | 258 |
| local Travel | 02-06-2024 | | | | | Bus Stand | Home | Cab | 320 |
| local Conveyance | 31/05/2024 To 02-06-2024 | | | | | | | | 200.00 |
| DA |  | | | | | | | |  |
| **Total Amount** | | | | | | | | | **4619.00** |
| **Remarks of ED (if any)** | | | | | | | | | |
|  | | | | | | | | | |
| **Prepared by,** | | | | | **Reviewed by,** | | | **Approved by,** | |
|  | | | | |  | | |  | |
|  | | | | | Mr.Sachin Konde | | | **Dr.Suhrud Neurgaonkar** | |
|  | | | | | Account Dept. | | | **Director** | |